SyracuseCoE Partner Program
Innovation Fund Application
Application Narrative Outline

Project narrative should be 2 – 5 pages in length and include the following information. For additional information, please see selection criteria in Call for Proposals.

1. Background information and project goals

2. Abbreviated project description that may be used for publication, should the project be awarded (limit to 2-3 sentences)

3. Technical project description and proposed scope of work

4. Research & development objectives and expected outputs, as well as impacts on commercialization advancement

5. Impact in [SyracuseCoE areas of focus](#)

6. Economic outcomes expected, such as potential revenue growth and sales, jobs created/retained, patent and licensing opportunities, investment opportunities, etc.

7. Proposed project milestones (2-4 milestones suggested) and proposed project timeline. Milestones should rely on [SMART criteria](#) and be Specific, Measurable, Action-oriented, Relevant, and Time-bound

8. Budget overview, including cost share commitment, if applicable (detailed milestone budget should be provided on the budget template)

9. Brief bios or qualifications of key personnel, including any university faculty invited to participate.